



RABINDRA BHARATI UNIVERSITY

DIRECTORATE OF DISTANCE EDUCATION

Rabindra Bhavan, EE -9&10, SECTOR-II
SALTLAKE CITY, KOLKATA-700 091 (NEAR KARUNAMAYEE)

E-mail: dderbu@gamil.com * Website: www.rbudde.in

TENDER NOTICE

Rates for printing, packaging and delivery of Serially Numbered Answer Scripts (16 pages) and Loose Sheets (4 pages) with Water Mark on each, are invited from enlisted printers as per specifications given below. Quotations to be submitted must be accompanied by specimens of paper to be used and must be submitted by 11.09.2015 to the office of DDE, RBU at Rabindra Bhavan, EE 9 & 10, Sector –II, Salt Lake, Kolkata – 700091.

PARTICULARS	NO. OF SCRIPTS TO BE DELIVERED
Main Answer Scripts (16 pages) 2.34 cm x 21.5 cm, 60 GSM Century Premium Paper	2,00,000 (approx)
Loose / Additional Sheets (4 pages) Size and Specification of paper same as above	4,00,000 (approx)

DELIVERY MODE :

1. **One** Bundle of **200** nos. of **Main Answer Scripts** to be packed in a packet with numbered sticker pasted on it. **Two** such bundles to be put in a plastic bag with numbering of scripts contained in it.
2. In case of **Loose Sheets** the same process of packing would be done with **3** bundles of **500** nos. of loose scripts placed in a plastic bag with numbering of scripts contained in it.

Date of issue of Work Order : 14.09.2015

Date of delivery at DDE Office : 30.09.2015

sd/-

Director (Acting)

DDE, RBU